



DEMETER[®] ASSOCIATION, INC.
For Certification of BIODYNAMIC[®] AGRICULTURE

Name of Organization: _____

Step 1: Certification Renewal (select one option)

1. I wish to continue my certification with Demeter Association, Inc. I am submitting this Update Form along with the following **required** forms.

- Signed Terms of Agreement as applicable for each (Farm, Processor/Trader, Compost)
- Organic Certified Operations please submit the following:
 - Current Organic Certificate and Product Profile
 - Last Organic certification determination letter.

For Farms only:

- Fertility Application Worksheet based on what was applied in 2023 - Template can be found at [Forms - Demeter USA \(https://www.demeter-usa.org/forms/\)](https://www.demeter-usa.org/forms/)
- Biodynamic Seed Search – Template can be found at [Forms - Demeter USA. \(https://www.demeter-usa.org/forms/\)](https://www.demeter-usa.org/forms/)

An invoice will be emailed once we have your intent to renew certification.

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2. I **do not** wish to continue Biodynamic[®] certification with Demeter Association. I am notifying Demeter of my intent to withdraw from the certification program and surrender all certifications with Demeter. I understand that the organization may no longer represent, label, or sell products using the registered certification marks Demeter[®] and/or Biodynamic[®]. I understand that to successfully withdraw and not receive a Notice of Noncompliance, licensing fees for the past calendar year's sales are due per the Demeter Fee Schedule and Terms of Agreement.

- Confirmation of past calendar year's sales (including value of all remaining inventory of labeled products yet to be sold) – See Step 2.

An invoice will be emailed once we have your intent to surrender certification.

Step 2: Reporting of Gross Sales of Certified Production

Annual Licensing Fee: Total gross income on certified product or total market value of agricultural product for the preceding year (January 1 - December 31, 2023). *A minimum licensing fee of \$75 (farms) or \$200 (handlers) is due in the event of low or no sales. \$50,000 maximum licensing fees.*

Farms: Total gross income on sales of Demeter certified product (including total market value of certified crops harvested and not sold, further processed into non-certified product, or used internally): \$_____

Handlers: Total gross income on sales of Demeter certified product: \$_____



Step 3: General Information Update

All communications about certification matters are directed to one main contact email address. This main contact will be responsible for distributing correspondence to the appropriate individual(s). This applies to all outgoing emails from Demeter including invoices, renewals, inspection reports, general communication, and follow-up from inspection needs.

Emails to Demeter from any authorized contact from your organization with any questions are, of course, still welcomed to the office and/or your Certification Reviewer/Specialist.

Provide the name of your One Main Contact: _____
Current email address of the Main Contact: _____
Current phone number for the Main Contact: _____

Provide current Mailing address (Street, City, State, Zip): _____

Step 4: Update Current Application Information

I am seeking to **add** the following scopes to my existing Biodynamic® certification:

- Crops
- Simple on Farm Processing
- Handling
- Co-Processor
- Livestock
- Trader
- Compost
- Apiary

I wish to add new land to my certification and am including a 36-month land history and map for land to be added. I understand that no crop can be sold, labeled, or represented as Biodynamic® from new land until an inspection has been conducted and Demeter has added this land to my certificate.

New Parcel:

I wish to add new products and/or facilities to my certification. I understand that no product can be sold, labeled, or represented as Biodynamic® until an inspection has been conducted and Demeter has certified the product and/or facility.

New Product and/or Facility:

I will contact Demeter – I need more information to determine if I need to add an additional scope to my current certification (e.g. adding handling for on-farm processing).



Step 5: Specific Confirmations Please confirm the following:

Yes/No

I understand the Biodynamic Standards are revised from time to time and I am responsible for being aware of the changes. Demeter will publish revisions on our website and will provide a summary of the revisions. Biodynamic Standards can be found on the Demeter home page (www.demeter-usa.org).

Comments:

For Crop Production:

Yes/No/N/A

Any hybrid seed I am using for vegetable production, particularly brassicas, have been verified to ensure they are not the product of cytoplasm or protoplasm fusion production techniques.

Yes/No/N/A

I have verified that any manure-based farm inputs, including compost and formulated products, do not contain manure that is sourced from intensive livestock operations/confinement operations. I have documentation on file to support this.

Comments:

Exemption Requests: Exemptions MUST be revisited each year.

Yes/No/N/A

This is for Farms that **DO NOT** currently have livestock on the farm.

I am requesting an exemption for the requirement to integrate livestock on my operation. I am attaching information specific to this request that documents why I cannot currently meet this requirement. This exemption is re-visited annually.

Please provide the reason you do not have livestock on the farm:

Yes/No/N/A

This is for Farms that have livestock, but the livestock does not meet the Biodynamic Farm Standard requirements.

I am requesting an exemption to the whole farm certification for the livestock on my operation that I do not certify with Demeter.



Please provide the reason your livestock can not meet the Biodynamic Farm Standard:

Yes/No/N/A

Appendix I Exemption Request - Use of Restricted materials: If copper products, pyrethrum, ryania, sabadilla, diatomaceous earth, insecticidal soap, spinosad, and beauveria bassiana are used an exemption is required, and use of these materials MUST be within the restrictions detailed in Appendix I.

Please reference the input list provided to you at the end of the Final Review. Input will have the notation of Appendix I exemption required.

Explain how these materials will be used within their restrictions:

Contracted services:

Yes/No/N/A

I have a management company perform some or all aspects of work on my farming operation. If yes, then attach the most recent copy of the contract that covers the contracted work. If the previously submitted contract remains active, no need to resubmit.

Yes/No/N/A

I have contracted processing, or a co-processor to perform some or all aspects of work. If yes, then attach the most recent copy of the contract that covers the contracted work. If the previously submitted contract remains active, no need to resubmit.

Comments:

Step 6: Continuation of Certification Agreement:

By signing this form, you are stating that:

- 1) You have read the above information and attest that it is true to the best of your knowledge.
- 2) You affirm that you have read, fully understand, and agree to be bound by the standards, procedures, fees, policies, assessments, obligations, requirements, and Terms of



Agreement as stated in the Demeter Standards, Demeter Association Policy Manuals, and Demeter Association Terms of Agreement.

- 3) You will continue to operate in accordance with applicable standards and the policies of Demeter Association, Inc.

Name: _____

Signature: _____ **Date:** _____

Typed signatures are accepted when sent from the Main Contact's email address.

Step 6: Submit your renewal

Submit all forms requested in a single email to info@demeter-usa.org or mail documentation to:

Demeter Association, Inc.
13400 Bishops Lane, Suite 120
Brookfield, WI 53005

Once your application is received by the Demeter Office you will receive an invoice for online payment option, or you can mail a check. Once payment is received an updated Certificate will be provided, contact the office if the need is urgent.

Please contact the Demeter office if you have any questions on what is required to complete your renewal or surrender your certification, or if you need a copy of your current documents.

Comments:

Late Application Fees– Renewal Documentation IS DUE BY APRIL 1st, 2024.

- For renewal applications postmarked or received between April 5th - April 18th, a late fee of \$50 will be assessed.
- For renewal applications postmarked or received between April 18th – May 2nd, a late fee of \$150 will be assessed.
- For renewal applications postmarked or received May 3rd or later, a late fee of \$200 will be assessed.
- If payment options are needed or special circumstances arise, communication must be received before any late fees or interest are applied to outstanding balances. Late fees or interest applied will not be removed moving forward.